# Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

📍 Location (City, Country): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 📧 Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 📱 Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 🌐 LinkedIn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Professional Summary

Write 3–4 sentences summarizing your years of experience, key strengths, and goals for working in China.

## Core Competencies

- Skill 1  
- Skill 2  
- Skill 3  
- Language Proficiency (e.g., English: native, Mandarin: HSK 5, etc.)  
- Tools/Software (e.g., Salesforce, Baidu Analytics, WeChat tools)

## Work Experience

Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Company Name, City, Country  
Start Date – End Date  
- Responsibility or achievement 1  
- Responsibility or achievement 2  
- Responsibility or achievement 3

Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Company Name, City, Country  
Start Date – End Date  
- Responsibility or achievement 1  
- Responsibility or achievement 2  
- Responsibility or achievement 3

## Education

Degree Name  
University Name, Country  
Start Year – End Year

Degree Name  
University Name, Country  
Start Year – End Year

## Certifications

- Certification Name – Year  
- Certification Name – Year

## Project Highlight

Project Name – Year  
Brief description of the project, your role, and 2–3 results or achievements.

## Additional Details

- Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Visa Status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Languages: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Availability: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Interests: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_